

## How to Create a New Account on extOL People

UT Extension is proud to now offer people aligned with the UTIA / Extension mission online access to quality programs that will help meet learning needs across a wide variety of subject matter! Let's cover how you will create your new account and start using the extOL People site.

### Logging into the extOL People site:

- [Click here](#) to go to the extOL People site (if you are not there already!).
- Click on the "Create my new extOL account" button and fill out the New Account form with your details. **Be sure to include your address and other minor demographic information.**
- After entering your account information, click the "Create my new extOL account" button. An email will immediately be sent to the email address you provided.
- **Read this email, and click on the web link it contains. This will confirm your account.**
- Your account will be confirmed, and you will be logged into extOL People.
- After you create your new account, you will only need to enter your username and password to log in each time you re-access the site (so be sure to keep this information stored in a safe place).

### Accessing an online program

- Once you have created an account, you can check out the Online Program Catalog and enroll in the program in which you want to participate.
- Click on the program name in the Catalog to access it.
- Most programs just require you to click on the program name and answer "Yes" to the enrollment question.
- Some programs require you to pay a fee or provide an enrollment key. You should have been provided the enrollment key by your online program contact.

## Additional Questions?

If you have any additional questions relating to extOL, please email us at:

[support@extol.tennessee.edu](mailto:support@extol.tennessee.edu)

Programs in agriculture and natural resources, 4-H youth development,  
family and consumer sciences, and resource development.

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governments cooperating. UT Extension provides equal opportunities in programs and employment.